

AGENDA

Meeting: Audit Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 24 July 2019

Time: 10.00 am

Please direct any enquiries on this Agenda to Jessica Croman, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Richard Britton (Chairman)
Cllr Stewart Dobson (Vice-Chairman)
Cllr Gavin Grant
Cllr Mike Hewitt
Cllr Edward Kirk
Cllr Tony Jackson

Cllr Andy Phillips
Cllr Ian Thorn
Cllr John Walsh
Cllr Anna Cuthbert
Cllr Stuart Wheeler

Substitutes:

Cllr Peter Evans
Cllr Ross Henning
Cllr Ruth Hopkinson
Cllr Jon Hubbard

Cllr Jim Lynch
Cllr Ricky Rogers
Cllr Pip Ridout
Cllr Roy While

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 14*)

To confirm and sign the minutes of the meeting held on 26 June 2019.

3 **Declarations of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **(4 clear working days, e.g. Wednesday of week before a Wednesday meeting)** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **(2 clear working days, eg Friday of week before a Wednesday meeting)**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Report to those Charged with Governance (ISA 260) 2018/2019** *(Pages 15 - 18)*

The committee is requested to consider the ISA260 report from external auditors in its receipt of the draft accounts for 2018/19. Based upon that advice, and subject to any issues raised as a result of that consideration, the Audit Committee is requested to delegate the signing of the letter of the management representation letter to the Chairman of the Audit Committee.

7 **Pension Assurance on the Statement of the Pension Fund Accounts**

To receive assurance from the Pension Committee on the Statement of the Pension Fund Accounts.

8 **Statement of Accounts** *(Pages 19 - 144)*

The Committee is asked to consider the Statement of Accounts for 2018/19.

9 **Annual Governance Statement** *(Pages 145 - 160)*

The Committee is asked to consider officer reports and to approve the Annual Governance Statement for 2018/19 for publication with the Statement of Accounts.

10 **IA Annual Report 2018/2019** *(Pages 161 - 182)*

To consider the report and note the findings of the internal auditors.

11 **Q1 IA Report** *(Pages 183 - 204)*

To consider the report and note the findings of the internal auditors.

12 **Action Plans on Money Laundering, Anti-Fraud, Theft, Bribery and Anti-Corruption** *(Pages 205 - 222)*

To note and comment upon the action plan and flowchart.

13 **Appointment to the Constitution Focus Group**

To appoint a Member to the Constitution Focus Group.

14 **Task and Finish Group Update** *(Pages 223 - 224)*

To note the initial proposals for the scope of the Task & Finish Group.

15 **Forward Work Programme** *(Pages 225 - 226)*

To note the Forward Work Programme

16 **Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 7 November 2019.

17 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed